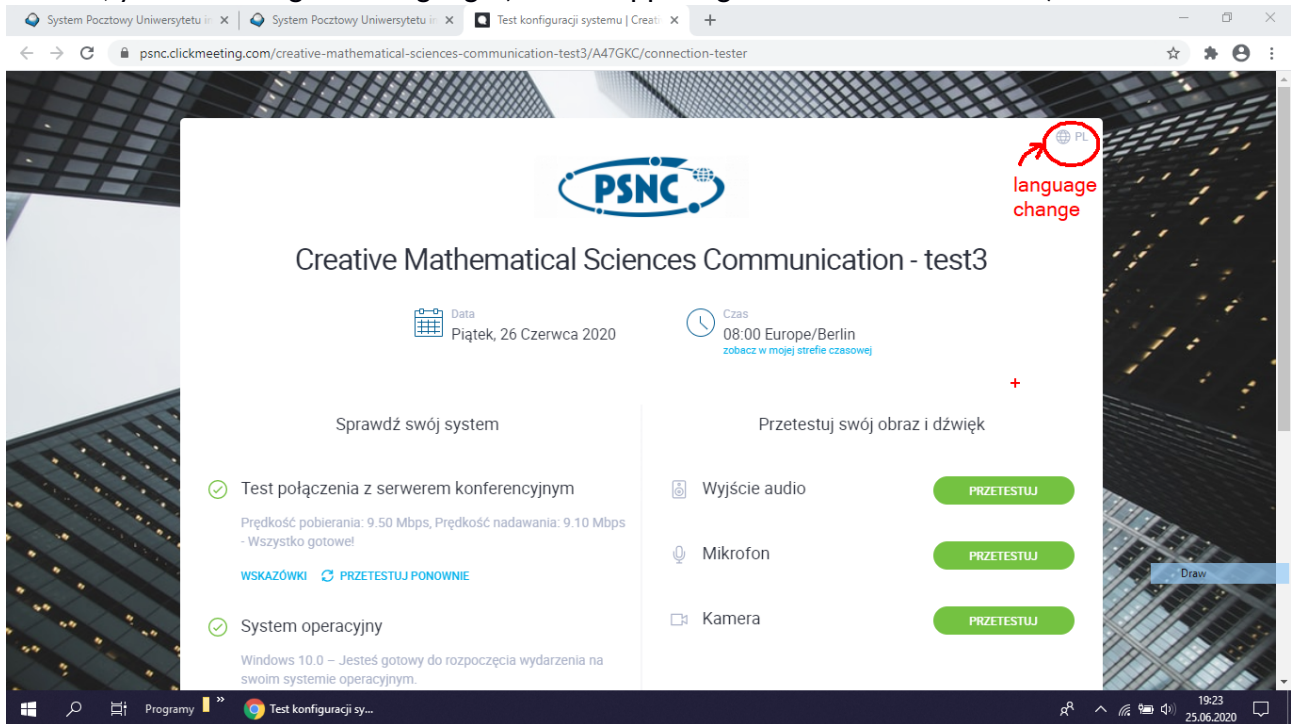
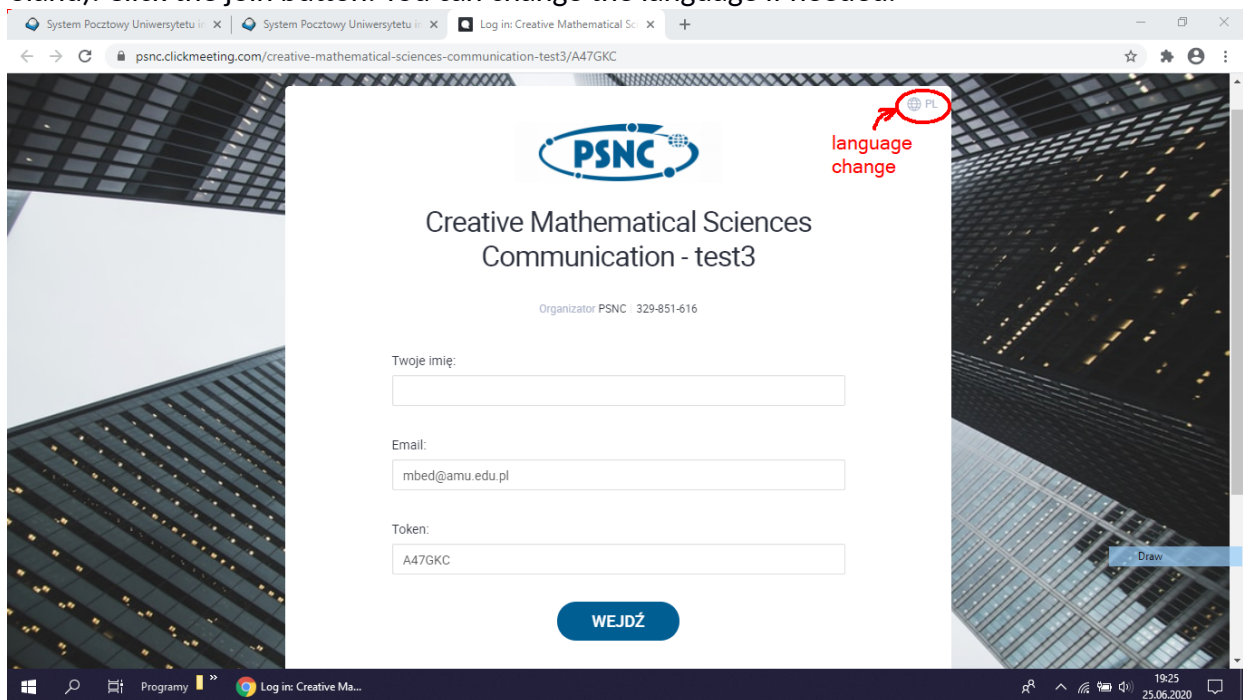


Instructions for participants

1. Short before the event every participant receives an invitation with a few links. There is a link to test your connection. Please use it before the meeting. You do not have to test your microphone and camera since they will be not used at the meeting. If you see Polish instructions after clicking the link, you can change the language (see the upper right corner of the window).

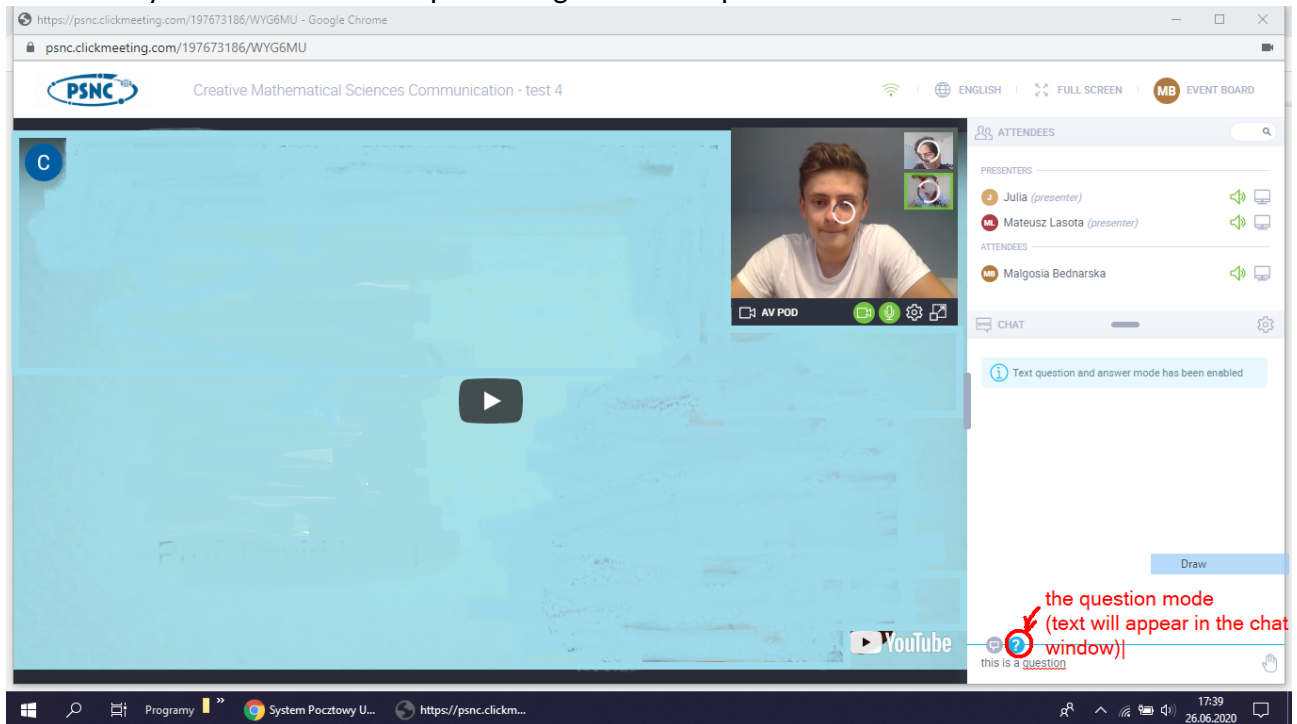


2. The invitation contains also a link to join the meeting. You do not need to install anything, only a browser is needed (Chrome, Firefox, Edge, Opera, Safari). Click it short before the meeting. Type your name and information you would like to be seen by others, e.g. John Smith or John Smith (Poland). Click the join button. You can change the language if needed.

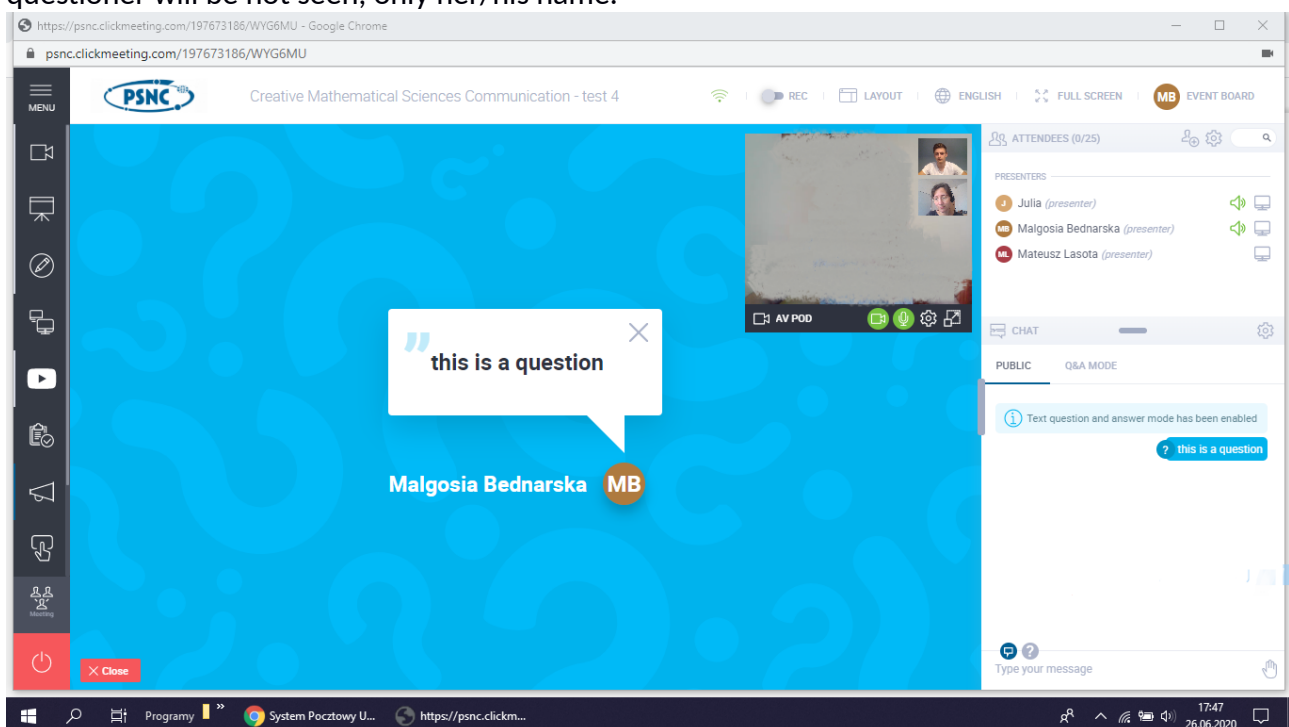


3. Your microphone and camera will be turned off, and you will not be able to turn them on. This setting allows to avoid echoes and other feedback noises.

4. You will not see all presenters at once, only current speakers. The participant names are listed at the right but you cannot see or hear any attendee.
5. The public chat will be available all the time. Everything you write at the chat is visible to all participants.
6. If you wish to ask a question, it is possible in the chat window: before typing your text, click a question mark at the bottom of the chat window (above the text you type). All questions are collected by a moderator before presenting them to a speaker.



7. A moderator (one of the meeting organizers) can select a question from the chat and present it at the main screen. If there are many questions, some of them may be left unanswered. The questioner will be not seen, only her/his name.



8. If you wish to write anything which is NOT a question for a speaker, select a balloon next to the question mark and start typing below it.

The screenshot shows a web browser window with the URL <https://psnc.clickmeeting.com/197673186/WYG6MU>. The page title is "Creative Mathematical Sciences Communication - test 4". The main content area displays a presentation slide titled "Motion of the Simple Pendulum" by T. Horik, dated 6th March 2008. The slide includes an abstract, an introduction, and a section titled "1.1 The Simple Pendulum". The text on the slide discusses the behavior of a simple pendulum using numerical techniques like the Fourth-Order Runge-Kutta method and Trapezoid Rule. It also mentions the small angle approximation and the damped driven pendulum. The right sidebar contains a list of attendees: Julia (presenter), Mateusz Lasota (presenter), and Malgosia Bednarska. Below the list is a chat window with a "CHAT" tab. A red arrow points to the chat input field, which contains the text "text (not a question)". A red box highlights the input field with the text "standard text, to appear in the chat window|".

Every chat message (no matter if it is marked as a question or not) appears in the chat window at once. It is possible to write a message to one person only: select an attendee, then select the private chat option and start typing.

9. An attendee has a raise hand option available but it has no meaning - if you have any questions, please type them in the chat.

10. The meeting will be partially recorded - most talks and questions posed by chat will be available at the conference page.

11. In case of any technical problems or lost connection, simply close your browser window and get into the conference room again (Do not refresh your window). You can use the link from the invitation many times.